

INSURANCE BROKER - Personal or Commercial Lines

Ing+
McKee
INSURANCE

Red Deer| Reporting to: Manager

POSITION OVERVIEW

In both Personal and Commercial Lines, the Insurance Broker is responsible for overall new business production and servicing of a group of valued clients. These clientele will be looking to you for professional advice and excellent customer service. Your positive attitude and customer focus will support Ing & McKee's objective to differentiate ourselves in the marketplace and exceed our customer's expectations.

RESPONSIBILITIES:

- Delivering "best in class" service to an assigned group of clients.
- Participation in growth initiatives within your chosen area of expertise;
- Liaise with company underwriters to negotiate best terms for clients;
- Increase revenue by identifying new business opportunities and acquiring new customers for the company;
- Ensure that strong, long-term customer relationships are created by providing pro-active and value added services;
- Maintain a current knowledge base of insurance products and services with various insurance companies, including regular, non-standard, and high-net-worth markets;
- Utilize your technology skills to use our in-house and insurer based systems with maximum effectiveness;
- Working with team members to support each other and provide an exceptional customer service experience;

REQUIREMENTS:

- Minimum of 2 years of personal lines or commercial lines experience
- Level 2 General Insurance license preferred
- Completed or working towards C.I.P. or C.A.I.B. designation
- Superb interpersonal skills and attention to detail
- Ability to be a self starter with strong written and oral communication skills as well as organizational skills
- Advanced skills in Outlook, Excel, Word

Qualified candidates are invited to email their resume and cover letter to:
administration@ingandmckee.com



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